

# SCAFFOLD CHECKLIST

## Types of Scaffold on Site

		Yes	No	
1	Modular/Frame (Quickstage)	<input type="checkbox"/>	<input type="checkbox"/>	Must be ticketed above 4m AS1576
2	Tube & Fitting	<input type="checkbox"/>	<input type="checkbox"/>	Must have an Intermediate scaffold ticket. AS1576
3	Bird Cage	<input type="checkbox"/>	<input type="checkbox"/>	Must have basic scaffolding ticket AS1576
4	Cantilevered	<input type="checkbox"/>	<input type="checkbox"/>	Must have intermediate ticket. AS1576
5	Mobile Tower	<input type="checkbox"/>	<input type="checkbox"/>	Must be ticketed above 4m AS1576

## Scaffold Duties

		Yes	No	
6	Heavy Duty (675kgs) Medium Duty (450kgs) Light Duty (225kgs)	<input type="checkbox"/>	<input type="checkbox"/>	This is the weight safely supported by each bay. AS 1576
7	Scaffold maintained in good condition? (visual check)	<input type="checkbox"/>	<input type="checkbox"/>	Is scaffold straight level & clean?
8	Scaffold Standards supported on a firm base? (soleboards & baseplates)	<input type="checkbox"/>	<input type="checkbox"/>	Is ground stable without excavations, mud. Sec 21 OH&S Act no 1&2, a-e.
9	Is scaffold secured to structure (tied)? (every 3 bays, 2 lifts)	<input type="checkbox"/>	<input type="checkbox"/>	This is what holds the scaffold to the structure. AS1576
10	Is scaffold situated within 6m of electrical lines/ conductors? (it should be insulated or the power disconnected)	<input type="checkbox"/>	<input type="checkbox"/>	This is to prevent the wind from being able to blow power lines into scaffold structure. AS1576

## Working Platforms

		Yes	No	
11	Are planks uniform and in good condition? (no splits, cracks, knots, bends etc)	<input type="checkbox"/>	<input type="checkbox"/>	Planks in bad condition should be marked and sent back to supplier. AS1576
12	Are there gaps in working platform? (missing planks)	<input type="checkbox"/>	<input type="checkbox"/>	Any platform missing should be barricaded and rectified. Sec 21 OH&S Act
13	Are kickboards/ toeboards fitted to all working decks?	<input type="checkbox"/>	<input type="checkbox"/>	Edge protection is required on open sides & ends of platforms over 2m. AS1576
14	Are kickboards/ toeboards fitted to all Access/ Egress decks?	<input type="checkbox"/>	<input type="checkbox"/>	As above
15	Are stage/ hop-up brackets used?	<input type="checkbox"/>	<input type="checkbox"/>	Stage brackets must be located only on the scaffold face near the face of the building.

## Signs and Barricades

		Yes	No	
16	Are adequate signs provided (No entry Scaffold incomplete, Men working Overhead) during erection, dismantling and alteration?	<input type="checkbox"/>	<input type="checkbox"/>	All access to and from scaffold should be signed. Sec 21 OH&S Act
17	Are the signs placed top and bottom of scaffold during alteration and dismantling?	<input type="checkbox"/>	<input type="checkbox"/>	Usually placed at access and egress points
18	Are signs for duties placed on platforms? (Heavy duty 675kgs per bay)	<input type="checkbox"/>	<input type="checkbox"/>	This allows crane crew etc, to instantly recognise how much weight can be placed on the scaffold
19	Are adequate barricades supplied during erection, alteration or dismantling of scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	Barricades should encompass entire work area

## Tickets

		Yes	No	
20	Has training been provided for workers erecting scaffolds under 4m?	<input type="checkbox"/>	<input type="checkbox"/>	This refers to adequate training supplied under Sec 21, OH&S Act & Sec 716 Plant regs
21	Have trainees got training permit?	<input type="checkbox"/>	<input type="checkbox"/>	There must be a ratio of 2 scaffolders to every 1 trainee
22	Is all work over 4m being completed by a Ticketed Scaffolders?	<input type="checkbox"/>	<input type="checkbox"/>	If not, stop work. Sec 21,a, OH&S Act
23	Have tickets been checked?	<input type="checkbox"/>	<input type="checkbox"/>	

## Bracing

		Yes	No	
24	Has Bracing been supplied on transverse ends? (dogleg end brace)	<input type="checkbox"/>	<input type="checkbox"/>	This must be completed before scaffold is used. AS1576
25	Is Face Bracing fitted to both end bays as well as every third bay along the face of the scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	As above
26	Does Bracing extend to full height of scaffold?	<input type="checkbox"/>	<input type="checkbox"/>	As above

## Access and Egress

		Yes	No	
27	Is Access and Egress supplied to all working platforms? (All independent scaffolds must have access as well as egress from all working platforms to the ground)	<input type="checkbox"/>	<input type="checkbox"/>	If not, stop work on scaffold until rectified. Sec 21, a, c, OH&S Act
28	Are all ladder and stair access internal? (fitted within a ladder/ stair access tower)	<input type="checkbox"/>	<input type="checkbox"/>	AS1576
29	Is their access to scaffold from the structure? (If so then this may be used as one of the two forms of access)	<input type="checkbox"/>	<input type="checkbox"/>	Access must conform to AS1576.1

## Mobile Scaffolds

		Yes	No	
30	Was mobile supplied complete with erection instructions?	<input type="checkbox"/>	<input type="checkbox"/>	This is required under Sec 605, Plant Regs
31	Is mobile fitted with handrails and midrails	<input type="checkbox"/>	<input type="checkbox"/>	All scaffolds should have hand/ mid rails regardless of height
32	Are wheels locked when in use?	<input type="checkbox"/>	<input type="checkbox"/>	Wheels must be locked when in use
33	Is scaffold situated on a hard firm surface?	<input type="checkbox"/>	<input type="checkbox"/>	Concrete, wood etc
34	Is working deck complete? (split decks are illegal)	<input type="checkbox"/>	<input type="checkbox"/>	AS1576
35	Is ladder supplied and fitted internally?	<input type="checkbox"/>	<input type="checkbox"/>	All mobiles over 2m must have ladder fitted. AS1576