



Environmental and Occupational Health & Safety Unit

OH&S Alert!

Guidance Note

Mobile Crane Requirements

Log book weekly
Operators manual
Service and parts manual
Service records
Risk assessment (safety decals)
Annual inspection (independent)
CICA Green Sticker inspection
NDE after 5 years old, then annually
10 year mechanical major inspection including NDE
25 year structural major inspection including NDE



Photocopies of the following to be kept in crane:

- Insurance certificate of currency
- CraneSafe Green Sticker Inspection Report Cover Sheet
- Independent annual inspection report cover sheet
- NDE annual report (after 5 years old)
- 10 year inspection report (*if required*)
- 25 year inspection report (*if required*)
- NDE 10 & 25 year reports (*if required*)
- Latest service report
- WorkSafe registration
- Lifting gear reports
- Wire rope certificates reports
- Hook block certificates



Log book weekly copies to office each Monday for filing
Faults list in log book to be signed off
All maintenance carried out to be written in log book and signed off
Services to be filled in log book
Major inspections to be written in log book and signed off
NDE written in log book and signed off

All of these requirements are drawn from Australian Standards, Cranesafe (Green Sticker) and industry standards. The Green sticker is moving into crane trucks and concrete pumps and the above requirements will apply to them.

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